



ALLIANCE
UNIVERSITY

*Private University established in Karnataka State by Act No.34 of year 2010
Recognized by the University Grants Commission (UGC), New Delhi*

Annexure 19

GUIDELINES FOR THESIS PREPARATION



Guidelines for Submission and Preparation of Doctoral Thesis Alliance University

PART ONE:

THESIS PRINTING AND SUBMISSION

Each research scholar is required to submit both Hardbound copy and soft copy of the thesis to CFR. The submission process and requirements are given below.

1. Plagiarism Check

Once the complete thesis is ready, every researcher is required to submit the original thesis, from page 1 to the last page in a continuous PDF format to their Research Supervisor for a plagiarism check. The Supervisor must endorse that the research work is original and has undergone the institutional plagiarism check (Annexure 16). The final verification will be done by the Office of CFR

2. Submission of Soft Copy

Two types of soft copies of the thesis, in CD-ROM, with following specifications:

1. Entire thesis from title page to last page in a single pdf.
2. PDF copy, with each chapter as separate files, to be upload in the 'Shodhganga' portal, along with a filled form. The form can be downloaded along with this from Library portal.

Please arrange the PhD theses files in the following sequence and in the pdf format for final Submission in soft copy. (Each chapter should be submitted as a separate file for uploading):

01_title.pdf (First page of the Thesis or Title Page)

02_prelim pages.pdf: (Title + Declaration + dedication + certificate + acknowledgement + abbreviations + list of tables and Graphs files together in one file and name them as 02_prelim pages).

03_contents.pdf: Table of Content / Index page

04_abstract.pdf: Abstract

05_chapter1.pdf: First Chapter

06_chapter2.pdf: Second Chapter

07_chapter3.pdf: Third Chapter

08_chapter4.pdf: Fourth Chapter

09_chapter5.pdf: Fifth Chapter

10_chapter6.pdf: Sixth Chapter

11_annexures: (bibliography + references + questionnaire + appendix + maps + publications, etc. files together as a single file and name them as 11_annexures).

08_Recommendation.pdf: (Title Page + Recommendations or suggestions)

09_Complete Thesis.pdf (Complete copy of the thesis)

(Include all the chapters contained in the thesis in sequence as per the original thesis)

3. Submission of Hardcopy

No of Hard Copies required:

A total of 6 Hardbound copies, are required to complete the final submission of the Doctoral Thesis. Individual copies may be submitted to:

1. Department
2. Guide/Supervisor
3. Examination Department
4. Library
5. Research Scholar
6. CFR

Type Setting, Text Processing and Printing: The text shall be printed on a single side of a page employing Laser jet, the text having been processed using a standard text processor.

Paper: While printing, white executive bond paper (excel bond) should be used and printed on single side only, whiteness 95% or above, weight 80 gram or more per square meter (80 GSM). The size of the paper shall be standard A4; height 297 mm, width 210 mm.

Binding Specifications: Hard Bound, Black Color Binding matt finish, Gold Color Text.

The front cover of the bound copy should be the same as the title page of the thesis.

The Theses should be prepared using good quality white paper preferably not lower than 80 GSM (Preferably A4 bond sheet)

Please see sample cover image 1, on page no. 5.

On Spine: Upright gilt lettering on spine, reading from top to bottom, indicating (Preferably Mat finish)

- a) PhD Thesis
- b) Title of Thesis
- c) Name of the PhD Scholar
- c) Year

Please see Image 2, the sample cover spine image, on page 6.

**** Please note Research scholar are advised to get the soft copy verified from CfAR office before printing hard bound copy.**

**A COMPARATIVE STUDY OF RIGHT TO PRIVACY AS A
HUMAN RIGHT WITH SPECIAL REFERENCE TO INDIA,
UNITED KINGDOM, AND USA**

Thesis submitted to Alliance University

for the Award of

DOCTOR OF PHILOSOPHY

In

[Alliance School of Law]

By

AKSHATHA ADARSSH

Guide

PROF. (DR.) KIRAN D. GARDNER



**ALLIANCE
UNIVERSITY**

Private University established in Karnataka State by Act No.34 of year 2010
Recognized by the University Grants Commission (UGC), New Delhi

Alliance School of Law

Alliance University, Bengaluru

2022 August

Image 1: Sample photo of doctoral thesis cover image

PhD Thesis

A COMPARATIVE STUDY OF RIGHT TO PRIVACY AS A
HUMAN RIGHT WITH SPECIAL REFERENCE TO INDIA,
UNITED KINGDOM, AND USA

AKSHATHA ADARSSH

2020

PART TWO: THESIS FORMATTING

Page Format

The thesis is to be prepared and printed on A4 sized sheets shall have the following written area and margins:

- Left Margin: 1.5 inch
- Right Margin: 1 inch
- Top Margin: 1 inch
- Bottom Margin: 1 inch

Pagination/Page Numbering

Page numbering in the text of the thesis shall be according to the following specification.

- Title Page: No page number needed.
- Introductory Pages: lower case Roman numerals, e.g., “i, ii, iii, iv”.
- Chapter Pages (from first page of the Introduction chapter to last page): Hindu-Arabic numerals at the center of the footer starting with “1”.

The subsequent chapters shall begin on a fresh page.

Character/font Specification

Times New Roman shall be used as the default font throughout entire thesis. Please refer the detailed description of font attributes in 'Paragraph Specification'.

Paragraph Specification

Vertical space between paragraphs shall be about 2.5 line spacing (30pt). The first line of each paragraph should NOT be indented. A paragraph should normally comprise more than one line.

A single line of a paragraph shall not be left at the top or bottom of a page.

Please refer to the detailed paragraph attributes:

Title Page:

Title Of Thesis: Times New Roman 14, Bold, Line Spacing: Double, Title Case, Alignment: Centered.

Name Of Author/Course: Times New Roman 12, Bold, Line Spacing: Double, All Capital Case, Alignment: Centered.

Alliance Name and Address: Times New Roman 12, Regular, Line Spacing: Single, All Capital Case, Alignment: Centered.

Introductory Pages.

Titles (Declaration, Certificate, Acknowledgement, Table of Contents etc): Times New Roman 14, Bold, Line Spacing: Double, All Capital Case, Alignment: Centered.

Body Text in Introductory Pages: Times New Roman 12, Regular, Line Spacing: Double, Sentence Case, Alignment: Justified.

Table of Content Body Text: Times New Roman 12, Regular, Line Spacing: Double, Sentence Case, Alignment: Justified.

Chapter Pages

Chapter Number: Times New Roman 12, Italics, Line Spacing: Double, Sentence Case, Alignment: Centered.

Chapter Heading: Times New Roman 14, Bold, Line Spacing: Double, Title Case, Alignment: Centered.

Body Text Chapter: Times New Roman 12, Regular, Line Spacing: Double, Sentence Case, Alignment: Justified.

Table Description: Times New Roman 11, Italics, Line Spacing: Single, Sentence Case, Alignment: Centered. Position: Above the related Table.

Figure Description: Times New Roman 11, Italics, Line Spacing: Single, Sentence Case, Alignment: Centered.

References: Times New Roman 12, Regular, Line Spacing: Single, Sentence Case, Alignment: Justified. Hanging indent: 0.5 inch.

Chapter and Section Format

Chapter:

Each chapter shall begin on a fresh page. Chapter number (in Hindu Arabic) and title shall be printed at the center of the line in font size 14pt in bold face using both upper and lower case (Capitalize Each Word).

Sections and Subsections:

A chapter can be divided into Sections, Subsections and Sub-sub-Sections to present different concepts separately. Sections and subsections can be numbered using decimal points, e.g. 2.2 for the second section in Chapter 2 and 2.3.4 for the fourth Subsection in third Section of Chapter 2. Chapters, Sections and Subsections shall be included in the table of contents with page numbers flushed to the right.

The Section title should be in 12pt font size in bold face with 12pt space above and 6pt space below these lines. The sub-section title should be in 12pt font size in bold face and italics with 6pt space above and 6pt space below these lines. The sub-sub section title should be in 12pt font size in italics with 6pt space above and 6pt space below these lines. In further subdivisions normal text to be used for the titles flushed left.

Example:

Chapter 1: Introduction

1.1 First Level Heading

1.1.1 Second Level Heading

1.1.1.1 Third Level Heading

1.1.1.1.1 Fourth Level Heading

Table / Figure Format:

Tables and figures should be presented in portrait style as far as possible. Small size table and figures (less than half of the writing area of a page) should be incorporated within the text, while larger ones may be presented on separate pages. Table and figures shall be numbered chapter wise. For example, the fourth figure in chapter 5 will bear the number Fig 5.4. Smaller font size (but not smaller than 10pt) could be used for contents within the table.

Table number and title will be placed above the table while the figure number and caption will be located below the figure. Reference for Table and Figures reproduced from elsewhere shall be cited immediately below the Tables and Figures.

References

Use relevant style for writing your references.

For School of Business and School of liberal Arts, use APA style.

For School of Law, Bluebook style (20th ed.)

For ACED, Chicago Style of referencing is suggested.

For further help, researchers may approach the
Center For Research Office
Learning Center-II (Technical Block)
Office-

Preferred Printing and Binding Service details:

Sri Shankar Book Binders

No. 53, BBMP Comple x, 2nd Block,

Jayanagar, Bangalore – 11

Ph: 08026567225

Mail: print@designers.in

For printing:

Suresh / 8660 405 350

Service Charges:

Printing:

Black & White Print: Rs. 3 per page (single side)

Color Print: Rs. 9 per page (single side)

Binding: Rs. 600/- per book

Delivery charge: Rs. 700/-

Thesis Formatting service is also available at cost of Rs. 450/- per hour.
